



British Training

The Art of Leadership - Essential Skills for New Managers Training Course

#LD7313

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Introduction:

Stepping into a managerial role for the first time is both exciting and challenging. The transition from being an individual contributor to leading a team requires a unique set of skills and competencies. At British Training Center, we understand the complexities of this journey and have designed a comprehensive training program to equip new managers with the tools they need to succeed. This course, Mastering the Art of Leadership: Essential Skills for New Managers Training Course, is tailored to help you navigate the challenges of leadership, build high-performing teams, and drive organizational success. Whether you're leading a small team or managing a larger department, this program will provide you with the knowledge and confidence to excel in your new role.

Training Objectives and Impact:

By the end of this program, participants will be able to:

- Understand the core principles of effective leadership and management.
- Develop strategies to build trust and credibility with their teams.
- Enhance communication skills to foster collaboration and resolve conflicts.
- Learn how to delegate tasks effectively and empower team members.
- Create a positive and motivating work environment that drives performance.
- Apply decision-making frameworks to solve problems and make informed choices.
- Build resilience and adaptability to navigate challenges in a dynamic workplace.

Targeted Competencies and Skills:

- Leadership and team management.
- Effective communication and active listening.
- Emotional intelligence and relationship building.
- Decision-making and problem-solving.
- Time management and prioritization.
- Conflict resolution and negotiation.

Target Audience:

This program is tailored for:

- Newly appointed managers transitioning into leadership roles.
- Team leaders aspiring to enhance their managerial skills.
- Professionals preparing for managerial positions in the near future.
- Entrepreneurs managing small teams and seeking leadership development.

Course Content:

Unit One - Foundations of Leadership:

- Understanding the difference between leadership and management.
- Identifying your leadership style and its impact on the team.
- Building credibility and trust as a new leader.
- Setting clear expectations and goals for your team.
- The role of emotional intelligence in effective leadership.
- Overcoming common challenges faced by new managers.

Unit Two - Effective Communication and Collaboration:

- Mastering active listening and empathetic communication.
- Delivering constructive feedback and handling difficult conversations.
- Techniques for fostering open and transparent communication.
- Building strong relationships with team members and stakeholders.
- Leveraging collaboration tools to enhance team productivity.
- Resolving conflicts and maintaining a harmonious work environment.

Unit Three - Team Building and Motivation:

- Strategies for building a cohesive and high-performing team.
- Understanding team dynamics and individual strengths.
- Motivating team members through recognition and rewards.
- Creating a culture of accountability and ownership.
- Empowering team members through effective delegation.
- Addressing underperformance and fostering continuous improvement.

Unit Four - Decision-Making and Problem-Solving:

- Frameworks for making informed and timely decisions.
- Analyzing problems and identifying root causes.
- Balancing data-driven insights with intuition in decision-making.
- Managing risks and uncertainties in the decision-making process.
- Encouraging innovation and creative problem-solving within the team.
- Learning from failures and turning them into growth opportunities.

Unit Five - Adapting to Change and Leading with Resilience:

- Understanding the importance of adaptability in leadership.
- Leading teams through organizational change and uncertainty.
- Building resilience to manage stress and maintain productivity.
- Developing a growth mindset and encouraging it in your team.
- Strategies for maintaining work-life balance as a leader.
- Continuous learning and self-development for long-term success.